

A regular Meeting of the Town Board of Guilderland was held at the Town Hall, Route 20 McCormick’s Corners, Guilderland, NY, on the above date at 7:33 pm. The meeting was opened with the pledge of Allegiance to the flag. Roll call by Jean Cataldo, Town Clerk, showed the following to be present:

- Councilman Forte
- Councilwoman Slavick
- Councilman Pastore
- Councilman Maikels
- Supervisor Runion

ALSO PRESENT: Attorney Melita

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Supervisor Runion asked for a motion accepting the minutes of the April 21, 2015 Town Board meeting.

**MOTION #102** Councilman Pastore moved to **APPROVE THE MINUTES OF THE APRIL 21, 2015 TOWN BOARD MEETING**. Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

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|----------------------|-----|
| Councilman Forte     | Aye |
| Councilwoman Slavick | Aye |
| Councilman Pastore   | Aye |
| Councilman Maikels   | Aye |
| Supervisor Runion    | Aye |

Supervisor Runion proceeded to make a couple of announcements. I’d like to acknowledge the community service efforts of nearly 100 local Boy Scouts in Tawasentha Park last Saturday, May 2. Members of Boy Scout Troops 24, 50, 83 and 264, along with their adult leaders, provided several hundred hours of community service work in the park. Their efforts included trail maintenance and improvements, repairs and reconstruction of footbridges and culverts, and a major grounds cleanup at the Guilderland Performing Arts Center. Residents who visit Tawasentha Park will certainly appreciate their efforts. This is the 9<sup>th</sup> year that our local scouts have provided this service at Tawasentha Park, and we are always appreciative of their work.

Supervisor Runion reminded the audience that Saturday, May 9, is Household Hazardous Waste Day in Town and Confidential Document Shredding Day at the Guilderland Highway Garage. The Town Clerk advised the event runs from 8:00 am to 2:00 pm with the Confidential Document Shredding during the hours of 9:00 am to 12 Noon only. The Supervisor added that a pass is required and can be obtained from the Town Clerk’s Office or the Transfer Station. Residents will need to present their car registration.

Supervisor Runion also shared that Town Historian, Alice Begley, gave him a flyer with a request to announce the Schoolcraft Art Fair on Saturday, June 6<sup>th</sup> from 11:00am to 3:00pm at the Schoolcraft Cultural Center at 2299 Western Avenue.

Lastly, Supervisor Runion announced receiving a flyer for the Guilderland Chamber of Commerce Workforce Wellness Program which is a Walk in the Park on Wednesday, July 22 at 5:30pm at Tawasentha Park. Registration closes on Monday, July 20, 2015.

Supervisor Runion opened the meeting up for Public Comments. If anyone has comments that they would like to make to the Board, you are invited to come up at this time.

**PUBLIC COMMENT PERIOD:** None

Agenda Item 1: Supervisor Runion received the contract from the EMS Department advising they have been doing paramedic intercepts with Duanesburg Ambulance Corp. They are looking to charge a \$200.00 per call flat rate which would be paid by the Duanesburg Volunteer Ambulance Corp. They do EMS billing so it would be part of their billing service. Councilman Forte looked to clarify so we would not be billing the patient. Supervisor Runion shared that we would not have the ability to bill them because they would have to do the transport to do the billing. He added that we have been doing intercepts for some time and that the Paramedic Services have been billed. Councilman Pastore asked if the duration is for one year or to the end of this year and renewable. Supervisor Runion replied it is renewable and it would be automatically renewed unless someone gave sixty-days notice for termination. Councilman Pastore concluded it would be to the end of this year and then three more years. Supervisor Runion clarified that even though it is a three-year term it could be terminated upon 60 days notice by either party. It would be up for renewal in 2018.

**MOTION #103** Councilman Forte moved to **AUTHORIZE THE SUPERVISOR TO SIGN THE ADVANCED LIFE SUPPORT AGREEMENT WITH DUANESBURG AMBULANCE CORPS, INC. FOR PARAMEDIC INTERCEPT SERVICES.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Agenda Item #2: Supervisor Runion explained that we provide emergency medical services to Colonie and visa versa and if Colonie provides mutual aid they will be billing for the services and keeping the fee. Councilman Forte added this has been going on for a long time.

**MOTION #104** Councilman Forte moved to **APPOVE A MUTUAL AID AGREEMENT BETWEEN THE TOWN OF GUILDERLAND AND THE TOWN OF COLONIE FOR EMERGENCY MEDICAL SERVICES.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Agenda Item #3: Supervisor Runion explained The Health Insurance Portability and Accountability Act (HIPAA) was provided to the Board by the paramedics. Councilman Forte asked if we ever had it. Supervisor Runion replied that we've never had it but they have been talking to the various agencies and indicating that they did not want Town policies adopted with respect to compliance mainly for privacy rights. Councilwoman Slavick shared that on page 2 it is indicated that the Board would need to assign a HIPAA Privacy and Security Officer. Supervisor Runion replied they would like the Town Supervisor to be the HIPAA Officer. Councilman Pastore shared while this applies to all members of the Town but is more applicable to the Paramedics. Supervisor Runion stated we already comply with it as far as personnel and any other type of health information received through the Town but the Paramedics are receiving additional information when they respond to calls so they have to maintain a degree of privacy.

**MOTION #105** Councilman Pastore moved to **APPROVE TOWN POLICY IN REGARD TO THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) AS OUTLINED BY THE US DEPARTMENT OF HEALTH AND HUMAN SERVICES.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Agenda Item #4: The next item was submitted by the Police Department to consider approving a memorandum of understanding between the Immigration and Customs Enforcement and the Town of Guilderland Police Department for reimbursement of joint operations expenses from the Treasury Forfeiture Fund. This is where they conduct mutual responses to situations that happen in the Town and there would be a joint sharing of any forfeitures. Councilwoman Slavick added there would be reimbursement of expenses of the Officers and the Supervisor confirmed that. Councilman Forte added including overtime. Councilwoman Slavick added this is new and the Supervisor confirmed yes and in order to share in the forfeiture funds we do need to have some sort of agreement with the agency. Councilman Pastore asked if it is always a joint effort. Supervisor Runion replied generally yes. They would be in charge of the operations and our Police Department would assist.

**MOTION #106** Councilman Pastore moved to **APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE IMMIGRATION AND CUSTOMS ENFORCEMENT AND THE TOWN OF GUILDERLAND POLICE DEPARTMENT FOR REIMBURSEMENT OF JOINT OPERATIONS EXPENSES FROM THE TREASURY FORFEITURE FUND.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye

Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #107** Councilman Pastore moved to **WAIVE BUILDING PERMIT FEES FOR 113 STONE RIDGE COURT (DAMAGE SUSTAINED BY FIRE ON DECEMBER 21, 2014)**. Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Agenda Item #6: Supervisor Runion shared our Town Assessor, Karen VanWagenen, requested the Board approve a settlement for a tax certiorari proceeding for 41 Indian Ladder Drive. The assessment for this property would be reduced from \$425,100 to \$342,000. This would result in a 2015 tax refund of \$112.99. Town Attorney Melita explained the full market value would be \$380,000 based on similar property values in the area as well as other documentation that was reviewed. There is pending litigation in Supreme Court and the cost of an appraisal and litigation would far exceed this amount. Councilwoman Slavick asked if the \$342,000 was derived from a percentage of the full value of \$380,000. The Town Attorney agreed and Supervisor Runion added they apply an equalization rate to the full value.

**MOTION #108** Councilman Forte moved to **APPROVE SETTLEMENT OF THE TAX CERTIORARI PROCEEDING IN REGARD TO 41 INDIAN LADDER DRIVE**.

Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #109** Councilwoman Slavick moved to **AUTHORIZE THE SUPERVISOR TO SIGN A COLLECTOR'S WARRANT FOR THE GUILDERLAND WATER DISTRICT IN THE AMOUNT OF \$379,003.25**. Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Supervisor Runion asked if the Board members have anything else to discuss. There was no further discussion. Supervisor Runion once again reminded the audience of the Household Hazardous Waste and Confidential Document Shredding Day this Saturday. It is a good opportunity to get rid of any type of materials in the garage or basement and to dispose of them in the proper fashion. The Town Clerk added that the event runs from 8:00 am to 2:00 pm this Saturday and the Confidential Document Shredding is from 9:00 am to 12 Noon.

**MOTION #110** Councilwoman Slavick moved to **ADJOURN THE MAY 5, 2015 TOWN BOARD MEETING AT 7:50 PM.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**Respectfully submitted,**

**Jean J. Cataldo**  
**Town Clerk**